



UNION PUBLIC SERVICE COMMISSION

EXAMINATION NOTICE NO.10/2011-CPF

DATED : 18.06.2011

(LAST DATE FOR RECEIPT OF APPLICATIONS : 18.07.2011)

CENTRAL POLICE FORCES (ASSISTANT COMMANDANTS) EXAMINATION, 2011
(COMMISSION'S WEBSITE : <http://www.upsc.gov.in>)

No.11/3/2010-E1(B) : The Union Public Service Commission will hold a Written Examination on **09th October, 2011** for recruitment of Assistant Commandants (Group A) in the Central Police Forces (CPF) viz. Border Security Force (BSF), Central Reserve Police Force (CRPF), Central Industrial Security Force (CISF), Indo-Tibetan Border Police (ITBP) and Sashastra Seema Bal (SSB). The Examination will be held in accordance with the Rules for the Examination published by Ministry of Home Affairs in the Gazette of India dated **18th June, 2011**. The date of holding the examination as mentioned above is liable to be changed at the discretion of the Commission.

The tentative number of vacancies to be filled on the results of the examination is as follows :

(i)	BSF	111
(ii)	CRPF	213
(iii)	CISF	15
(iv)	ITBP	36
(v)	SSB	122
Total		497

The number of vacancies mentioned above is liable to alteration.

Reservation will be made for candidates belonging to Scheduled Castes, Scheduled Tribes and Other Backward Classes in respect of vacancies as may be fixed by the Government.

2. CENTRES OF EXAMINATION :

The Examination will be held at the following Centres :

AGARTALA	GANGTOK	PANAJI (GOA)
AHMEDABAD	HYDERABAD	PATNA
AIZAWAL	IMPHAL	PORT BLAIR
ALLAHABAD	ITANAGAR	RAIPUR
BANGALORE	JAIPUR	RANCHI
BAREILLY	JAMMU	SAMBALPUR
BHOPAL	JORHAT	SHILLONG
CHANDIGARH	KOCHI	SHIMLA
CHENNAI	KOHIMA	SRINAGAR
CUTTACK	KOLKATA	THIRUVANANTHURAI
DEHRADUN	LUCKNOW	THAPURAM
DELHI	MADURAI	TIRUPATI
DHARWAD	MUMBAI	UDAIPUR
DISPUR	NAGPUR	VISHAKHAPATNAM

The Centres as mentioned above are liable to be changed at the discretion of the Commission. While every effort will be made to allot the candidates to the Centre of their choice for the Examination, the Commission may, at their discretion allot a different Centre to a candidate, when circumstances so warrant. Candidates admitted to the Examination will be informed of the timetable and place or places of Examination.

The candidates should note that no request for change of Centre would normally be granted. However, when a candidate desires a change in Centre from the one he/she had indicated in

IMPORTANT

1. CANDIDATES TO ENSURE THEIR ELIGIBILITY FOR THE EXAMINATION:

The candidates applying for the examination should ensure that they fulfill all eligibility conditions for admission to the Examination. Their admission at all the stages of the examination will be purely **provisional** subject to satisfying the prescribed eligibility conditions.

Mere issue of admission certificate to the candidates will not imply that his/her candidature has been finally cleared by the commission.

Commission take up verification of eligibility conditions with reference to original documents only after the candidate has qualified for Interview/Personality Test.

2. How to apply:

(a) **Candidates are required to apply online only by using the website <http://www.upsonline.nic.in>** Detailed instructions for filling up online applications are available on the abovementioned website. However **candidates residing in certain remote areas specified in Para 6 of this Notice**, may also apply through offline mode, by using the **New Common Application Form (Form-E)** being used for examinations conducted by the Commission. This form can be purchased from the **designated Head Post Offices/Post Offices** (specified in **Appendix III** of the Notice) throughout the country against cash payment of **Rs. 30/- (Rupees Thirty only)**. Each such Form can be used only once and only for one examination.

In case of any difficulty in obtaining Application Forms from the designated HPOs/POs, the candidates should immediately contact the concerned Post Master or UPSC's **"FORMS SUPPLY MONITORING CELL"** over Telephone No. **011-23389366/FAX No. 23387310**. It may be noted that **all offline applications, if any, received from candidates residing in normal areas/abroad, shall be summarily rejected by the Commission. The option of offline application is available only to candidates residing in specified remote areas.**

(b) Candidates are advised to read carefully the **instructions for filling up the Online Application Form given in Appendix II (A)** and **instructions for Offline Applications given in Appendix II (B)** of this notice.

3. LAST DATE FOR RECEIPT OF APPLICATIONS :

(a) Online (From all candidates)

The online Applications can be filled upto **18th July 2011 till 11.59 PM** after which the link will be disabled.

(b) Offline (From candidates residing in specified remote areas only)

All Offline Applications from candidates **residing in Remote Areas only specified in para 6 of this Notice must reach the "Controller of Examinations, Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi-110069"** by Post/Speed Post only by **25th July 2011**. Candidates should note that no application will be received by Hand or by Courier.

4. PENALTY FOR WRONG ANSWERS: (In Objective Type Question Paper):

Candidates should note that there will be penalty (**Negative Marking**) for wrong answers marked by a candidate in the Objective Type Question Paper.

5. FACILITATION COUNTER FOR GUIDANCE OF CANDIDATES :

In case of any guidance/information/clarification regarding their applications, candidature etc. candidates can contact UPSC's Facilitation Counter near Gate 'C' of its campus in person or over **Telephone No. 011-23385271 /011-23381125 /011-23098543** on working days between 10.00 hrs. and 17.00 hrs.

6. Mobile Phones Banned:

(a) **Mobile phones, pagers or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail disciplinary action including ban from future examinations.**

(b) **Candidates are advised in their own interest not to bring any of the banned items including mobile phones/pagers to the venue of the examination, as arrangement for safe-keeping can not be assured.**

7. **Candidates are advised not to bring any valuables/costly items to the Examination Halls, as safe-keeping of the same cannot be assured. Commission will not be responsible for any loss in this regard.**

Candidates are required to apply only through Online mode (except candidates residing in remote areas specified in para 6 of this Notice who have the option of applying through offline or online mode.

his/her Application Form for the Examination, he/she must send a letter addressed to the Controller of Examination, Union Public Service Commission, giving full justification as to why he/she desires a change in centre. Such requests will be considered on merits but requests received in the Commission's Office after 17th August, 2011 will not be entertained under any circumstances nor will such communications be replied to.

3. ELIGIBILITY CONDITIONS :

(I) **Nationality** : No person who is not a citizen of India shall, except with the consent of the Central Government signified in writing be appointed or employed under these Rules.

Provided that nothing contained in these rules shall debar the appointment, enrolment or employment of a subject of Nepal or Bhutan under these rules.

(II) **Sex** : Both Male and Female candidates are eligible for appointment

to the post of Assistant Commandants in CRPF, CISF and SSB. However, for appointment to the post of Assistant Commandants in BSF and ITBP only Male candidates are eligible.

Explanation – A female, candidate, even if her name is there in the list of successful candidates as declared by UPSC, may not be appointed if she does not get allocated to CRPF, CISF or SSB on the basis of merit and choice indicated by successful candidates.

(III) Age Limits :

(a) A candidate must have attained the age of 20 years and must not have attained the age of 25 years on 1st August, 2011, i.e. he/she must have been born not earlier than 2nd August, 1986 and not later than 1st August, 1991.

(b) The upper age limit prescribed above will be relaxable.

(i) upto a maximum of five years if a candidate belongs to a Scheduled Caste or a Scheduled Tribe.

(ii) upto a maximum of three years in the case of candidates belonging to Other Backward Classes who are eligible to avail of reservation applicable to such candidates.

(iii) upto a maximum of five years for Civilian Central Government Servants in accordance with the existing instructions of the Central Government. Ex-Servicemen will also be eligible for this relaxation. However the total relaxation claimed on account of Government Service will be limited to five years.

(iv) upto a maximum of five years if a candidate had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1st January, 1980 to the 31st day of December, 1989.

Note I : Candidates belonging to the Scheduled Castes and the Scheduled Tribes and the Other Backward Classes who are also covered under any other clause of Para 3(III)(b) above, viz. those coming under the category of Civilian Central Government Servants/ Ex-Servicemen and persons domiciled in the State of Jammu & Kashmir, will be eligible for grant of cumulative age-relaxation under both the categories.

Note II : The term Ex-Servicemen will apply to the persons who are defined as Ex-Servicemen in the Ex-Servicemen (Re-employment in Civil Services and Posts) Rules, 1979, as amended from time to time.

Note III : The term "Civilian Central Government Servants" in Para 3 (III)(b)(iii) above will apply to persons who are defined as "Government Servants" in the Central Civil Services (Classification, Control and Appeal) Rules, 1965 as amended from time to time.

SAVE AS PROVIDED ABOVE THE AGE LIMITS PRESCRIBED CAN IN NO CASE BE RELAXED.

The date of birth accepted by the Commission is that entered in the Matriculation or Secondary School Leaving Certificate or in a certificate recognised by an Indian University as equivalent to Matriculation or in an extract from a Register of Matriculates maintained by a University, which must be certified by the proper authority of the University or in the Higher Secondary or an equivalent examination certificate.

No other document relating to age like horoscopes, affidavits, birth extracts from Municipal Corporation, service records and the like will be accepted.

The expression Matriculation/Secondary Examination Certificate in this part of the instructions includes the alternative certificates mentioned above.

NOTE 1 : Candidates should note that once a Date of Birth has been claimed by them and entered in the records of the Commission for the purpose of admission to an Examination, no change will be allowed subsequently (or at any other Examination of the Commission) on any grounds whatsoever.

NOTE 2 : The candidate should exercise due care while entering their Date of Birth in respective column of the Application Form for the Examination. If on verification at any subsequent stage, any variation is found in their Date of Birth from the one entered in their Matriculation or equivalent Examination Certificate, disciplinary action will be taken by the Commission under the Rules.

(IV) Minimum Educational Qualifications : A candidate must hold a Bachelor's degree of a University incorporated by an Act of the Central or State Legislature in India or other educational institutions established by an Act of Parliament or declared to be deemed as a University under Section-3 of the University Grants Commission Act, 1956 or possess an equivalent qualification.

NOTE 1 : Candidates who have appeared at an examination the passing of which would render them educationally qualified for the Commission's examination but have not been informed of the results as also the candidates who intend to appear at such a qualifying examination in the year 2011 will also be eligible for admission to the examination. Such candidates will be admitted to the examination if otherwise eligible but the admission would be deemed to be provisional and subject to cancellation if they do not produce proof of having passed the requisite examination **along with the Detailed Application Form which will be required to be submitted to the Commission by the candidates who after qualifying on the result of the written part of the examination are also declared qualified in the Physical Standards/Physical Efficiency Tests and Medical Standards Tests.**

NOTE II : In exceptional cases the Union Public Service Commission may treat a candidate who has not any of the foregoing qualifications as a qualified candidate, provided that he/she has

passed an examination conducted by the other Institutions, the standard of which in the opinion of the Commission justifies his/her admission to the examination.

NOTE III : Candidates possessing professional and technical qualifications which are recognised by Government as equivalent to professional and technical degree would also be eligible for admission to the examination.

V. Restriction on reappearance of candidates finally selected/recommended earlier:

A candidate who has been finally selected on the basis of an earlier examination to the post of Assistant Commandants in any of the forces participating in the Central Police Forces (Assistant Commandants) Examination will not be eligible to appear at a subsequent examination for recruitment of Assistant Commandants in the participating CPFs.

VI. Physical Standards :

Candidates must meet the prescribed Physical and Medical Standards for admission to Central Police Forces (Assistant Commandants), Examination 2011 specified in **Appendix-VI** of the Notice.

VII. Possession of NCC 'B' or 'C' Certificates :

Possession of NCC 'B' or 'C' Certificate will be a desirable qualification. These qualifications will be given consideration at the time of Interview/ Personality Test only.

4. FEE :

(a) Candidates applying Online (excepting Female/SC/ST candidates who are exempted from payment of fee) are required to pay a reduced fee of **Rs.100/- (Rupees One Hundred Only)** either by remitting the money in any Branch of SBI by cash, or by using net banking facility of SBI or by using Visa/Master Credit/Debit Card.

(b) Candidates residing in remote areas specified in para 6 of this notice who may apply Offline through **Common Application Form (Form-E)** are required to pay a fee of **Rs.200/- (Rupees Two Hundred only)** through a single Central Recruitment Fee Stamp.

All female candidates and Candidates belonging to Scheduled Castes/Scheduled Tribes are not required to pay any fee. No fee exemption is, however, available to OBC Candidates and they are required to pay the prescribed fee, in full.

The Central Recruitment Fee Stamp of requisite denomination (**NOT** postage stamps) may be obtained from the post office and affixed on the Application Form in the space provided therein. The stamp must be got cancelled from the issuing Post Office with the date stamp of the post office in such a manner that the impression of the cancellation mark partially overflows on the Application Form itself but within the space provided on the form. The impression of the cancellation mark should be clear and distinct to facilitate the identification of date and the Post Office of issue.

Candidates should note that the fee sent through **Indian Postal Orders, Bank Draft, Money Order, Crossed Cheque, Currency Notes, Treasury Challan, Postage Stamps** etc. will not

be accepted by the Commission and such applications will be treated as without fee and will be summarily rejected.

NOTE I : APPLICATIONS NOT ACCOMPANIED BY THE PRESCRIBED FEE (UNLESS REMISSION OF FEE IS CLAIMED) SHALL BE SUMMARILY REJECTED.

NOTE II : FEE ONCE PAID SHALL NOT BE REFUNDED UNDER ANY CIRCUMSTANCES NOR CAN THE FEE BE HELD IN RESERVE FOR ANY OTHER EXAMINATION OR SELECTION.

5. HOW TO APPLY :

(a) Candidates are required to apply Online using the link **http://www.upsconline.nic.in** Detailed instructions for filling up Online Applications are available on the above mentioned website.

(b) Candidates residing in certain Remote Areas specified in Para 6 of this Notice can exercise the option of applying through offline mode also by using the **Common Application Form (Form-E)** being used for examinations conducted by the Commission. This application form along with an Information Brochure containing general instructions for filling up the form, an acknowledgement card and an envelope for sending the application is **obtainable from the designated Head Post Offices/Post Offices** throughout the country as listed in **Appendix-III** of Notice against cash payment of **Rs.30/- (Rupees Thirty only)**. Form should be purchased from the designated Post Offices only and not from any other agency. This **Form can be used only once and for only one examination.**

Candidates, who wish to apply Offline, must use the form supplied with the Information Brochure only and they should in no case use photocopy/reproduction/unauthorisedly printed copy of the Form. The candidate should fill up in the relevant places of the **Acknowledgement Card**, their Application Form Number and the name of the examination. The applicants are required to affix the postage stamp of Rs.6/- on the Acknowledgement Cards and send the same along with application form to UPSC. If an applicant fails to affix the postage stamp of requisite amount, his/her acknowledgment card will not be despatched and Commission will not be responsible for non-receipt of acknowledgement card by the applicant. The duly filled in application form and the acknowledgement card should then be **mailed in the special envelope** supplied with the Information Brochure. Candidates should also write the name of the examination viz. "**Central Police Forces (Assistant Commandants) Examination, 2011**" on the envelope before despatching it to "**Controller of Examination, Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi-110069**". Candidates should note that **all Offline Applications from remote areas** will be received by **Post/Speed Post only** and no application will be received by Hand or by Courier.

(b) All candidates, whether already in Government Service, Government owned industrial undertakings or other similar organisations or in private

employment should submit their applications direct to the Commission.

Persons already in Government service, whether in permanent or temporary capacity or as work-charged employees other than casual or daily rated employees or those serving under the Public Enterprises are however, required to inform in writing their Head of Office/ Department that they have applied for the Examination.

Candidates should note that in case a communication is received from their employer by the Commission withholding permission to the candidates applying for/appearing at the examination, their application will be liable to be rejected/canditure will be liable to be cancelled.

NOTE 1 : While filling in his/her Application Form, the candidate should carefully decide about his/her choice for the Centre for the Examination. More than one application from a candidate giving different centres will not be accepted in any case. Even if a candidate sends more than one completed application the Commission will accept only one application at their discretion and the Commission's decision in the matter shall be final.

If any candidate appears at a centre other than the one indicated by the Commission in his/her Admission Certificate, the papers of such a candidate will not be evaluated and his/her candidature will be liable to cancellation.

NOTE 2 : Since the Common Application Forms are to be processed in a Computerised System, due care should be taken by the candidates to fill up their Application Form correctly. Necessary instructions for filling up the Common Application Form may be seen at Appendix-II (B). Incomplete or defective applications shall be summarily rejected. No representation or correspondence regarding such rejection shall be entertained under any circumstances.

NOTE 3 : Candidates are **not required** to submit along with their applications any certificate in support of their claims regarding age, educational qualifications, Scheduled Castes/Scheduled Tribes/Other Backward Classes etc. which will be verified by the Commission at the time of Personality Test/Interview.

The candidates applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the examination. Their admission at all the stages of examination for which they are admitted by the Commission viz. Written Examination, Physical and Medical Standards Tests and Physical Efficiency Test (PET) and Interview/Personality Test will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after the Written Examination, Physical and Medical Standards Tests, Physical Efficiency Test (PET) and Interview/Personality Test, it is found that they do not fulfill any of the eligibility conditions, their candidature for the examination will be cancelled by the Commission. If any of their claim is found to be incorrect, they will render themselves liable to disciplinary action by the

Commission in terms of Rule 14 of the Rules for the Central Police Forces (Assistant Commandants) Examination, 2011 reproduced below :

A candidate who is or has been declared by the Commission to be guilty of :

(i) Obtaining support for his/her candidature by the following means, namely :-

- (a) offering illegal gratification to, or
- (b) applying pressure on, or
- (c) blackmailing, or threatening to blackmail any person connected with the conduct of the examination, or
- (ii) impersonating, or
- (iii) procuring impersonation by any person, or
- (iv) submitting fabricated documents or documents which have been tampered with, or
- (v) making statements which are incorrect or false or suppressing material information, or

(vi) resorting to the following means in connection with his/her candidature for the examination, namely

- (a) obtaining copy of question paper through improper means,
- (b) finding out the particulars of the persons connected with secret work relating to the examination,
- (c) influencing the examiners, or
- (vii) using unfair means during the examination, or
- (viii) writing obscene matter or drawing obscene sketches in the scripts, or
- (ix) misbehaving in the examination hall including tearing of the scripts, provoking fellow examinees to boycott examination, creating disorderly scene and the like, or

(x) harassing or doing bodily harm to the staff employed by the Commission for the conduct of their examinations, or

(xi) being in possession of or using any mobile phone, pages or any electronic equipment or device or any other equipment capable of being used as a communication device during the examination; or

(xii) violating any of the instructions issued to candidates along with their admission certificates permitting them to take the examination, or

(xiii) attempting to commit or as the case may be abetting the commission of all or any of the acts specified in the foregoing clauses, may in addition to rendering himself/herself liable to criminal prosecution, be liable :

- (a) to be disqualified by the Commission from the examination for which he/she is a candidate and/or
- (b) to be debarred either permanently or for a specified period

(i) by the Commission from any examination or selection held by them.

(ii) By the Central Government from any employment under them, and

(c) if he/she is already in service under Government to disciplinary action under the appropriate rules.

Provided that no penalty under these rules shall be imposed except after

(i) giving the candidate an opportunity of making such representation, in writing as he/she may wish to make in that behalf; and

(ii) taking the representation, if any, submitted by the candidate within the period allowed to him/her into consideration.

6. LAST DATE FOR RECEIPT OF APPLICATIONS :

(a) Online:

The Online Applications can be filled upto 18th July, 2011 till 11.59 PM after which the link will be disabled.

(b) However, the candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep have the option to apply offline. For these candidates, if applying, the last date for receipt of applications is 25th July, 2011. All candidates applying offline should note that the **Offline Applications will be accepted only by Post/Speed Post from the Post Offices located in the Specified Remote Areas.**

Candidates who are claiming the benefit of extended time should clearly indicate in column 13 of the Application Form, the area code (Please refer to Appendix II of this Notice) of the particular area of region (e.g. Assam, Meghalaya, J&K etc.) where they are residing. In case they fail to do so, the benefit of extended time will not be allowed to them.

NOTE : Candidates should clearly note that the Commission will in no case be responsible for non-receipt of their application or any delay in receipt thereof on any account whatsoever. No application received after the prescribed last date will be entertained under any circumstances and all the late applications will be summarily rejected. They should therefore, ensure that their applications reach the Commission's Office on or before the prescribed last date.

7. ACKNOWLEDGEMENT OF OFFLINE APPLICATIONS :

Immediately on receipt of an offline application from a candidate belonging to specified remote areas, the Acknowledgement Card submitted by him/her along with the **Application Form** will be despatched to him/her by the Commission's Office duly stamped in token of receipt of his/her Application. If such a candidate does not receive the Acknowledgement Card within 30 days, he/she should at once contact the Commission by quoting his/her Application Form No. and name & year of examination. The mere fact that the Commission has acknowledged a candidate's application does not mean that the Commission has accepted his/her candidature for the examination. Candidates will be informed at the earliest possible about their admission to the examination or rejection of their application.

8. CORRESPONDENCE WITH THE COMMISSION :

The Commission will not enter into any correspondence with the candidates about their candidature except in the following cases:

- (i) Every candidate for this examination will be informed at the earliest possible date of the result of his/her application. Admission certificates, indicating the Roll Nos. will be issued to the candidates who are admitted to the examination. The admission certificate will bear the photograph of the candidate. **If a candidate does not receive his/her admission certificate or any other communication**

regarding his/her candidature for the examination three weeks before the commencement of the examination, he/she should at once contact the Commission. On receipt of such a communication, Admission certificate or a duplicate copy there of will be issued to the admitted candidate. Information in this regard can also be obtained from the Facilitation Counter located in the Commission's office either in person or over phone Nos. 011-23381125/011-23385271/011-23098543. **In case no communication is received in the Commission's office from the candidate regarding non-receipt of his/her admission certificate at least 3 weeks before the examination, he/she himself/herself will be solely responsible for non-receipt of his/her Admission Certificate.** It may be noted that the Admission Certificate will be issued at the address as photocopied from the application form filled in by the candidate. The candidate should, therefore, ensure that address given by him/her in the application form is correct and complete with pin code.

No candidate will ordinarily be allowed to take the examination unless he/she holds a certificate of admission for the examination. On the receipt of Admission Certificate, candidates should check it carefully and bring discrepancies/errors, if any, to the notice of UPSC immediately.

The candidates should note that their admission to the examination would be purely provisional based on the information given by them in the application form. This will be subject to verification of all the eligibility conditions by the UPSC.

The mere fact that a certificate of admission to the Examination has been issued to a candidate will not imply that the Commission has finally cleared his/her candidature or that the Commission has accepted entries made by the candidate in his/her application for the Examination as true and correct. Candidates may note that the Commission will take up the verification of eligibility conditions of a candidate, with reference to original documents, only after the candidate has qualified the Central Police Forces (Written) Examination. Unless the Commission formally confirms candidature, it continues to be provisional.

The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the Examination shall be final.

Candidates should note that the name in the Admission Certificate in some cases may be abbreviated due to technical reasons.

(ii) In the event of a candidate receiving more than one admission certificate from the Commission, he/she should use only one of these admission certificates for appearing in the examination and return the other(s) to the Commission's Office.

(iii) A candidate must see that communications sent to him/her at the address stated in his/her application are redirected, if necessary. Change in address should be communicated to the Commission at the earliest opportunity. Although the Commission

make every effort to take account of such changes, they can not accept any responsibility in the matter.

(iv) If a candidate receives an admission certificate in respect of some other candidate on account of handling error, the same should immediately be returned to the Commission with a request to issue the correct Admission Certificate. Candidates may note that they will not be allowed to take the examination on the strength of an Admission Certificate issued in respect of another candidate.

IMPORTANT : ALL COMMUNICATIONS TO THE COMMISSION SHOULD INVARIABLY CONTAIN THE FOLLOWING PARTICULARS.

1. NAME AND YEAR OF THE EXAMINATION
2. APPLICATION FORM NUMBER
3. ROLL NUMBER (IF RECEIVED)
4. NAME OF CANDIDATE (IN FULL AND IN BLOCK LETTERS)
5. COMPLETE POSTAL ADDRESS AS GIVEN IN THE APPLICATION.

N.B.I : Communications not containing the above particulars may not be attended to.

N.B.II : Candidates should also note down their Application Form Number for future reference. They may be required to indicate the same in connection with their candidature for the Physical and Medical Standards Tests, Physical Efficiency Tests (PET) and Interview/Personality Test.

9. WITHDRAWAL OF APPLICATIONS :

NO REQUEST FOR WITHDRAWAL OF CANDIDATURE RECEIVED FROM A CANDIDATE AFTER HE/SHE HAS SUBMITTED HIS/HER APPLICATION WILL BE ENTERTAINED UNDER ANY CIRCUMSTANCES.

10. SERVICE ALLOCATION:

Service Allocation will be made on the basis of position in the Merit List and the Service Preferences, which will have to be indicated by the candidates at the time of filling up the Detailed Application Form after qualifying the Physical and Medical Standards Tests and the Physical Efficiency Tests. As Female candidates will be considered for appointment to CRPF, CISF and SSB only, they will be required to indicate their service preferences for CRPF, CISF and SSB only.

11. OTHER DETAILS :

For other details regarding the Examination, the candidates may refer to the Appendices as specified below :

- (a) Selection Procedure/ Scheme and syllabus of Examination Appendix-I
- (b) Instructions to candidates for filling up the Application Form Appendix-II
- (c) List of Head Post Offices/Post Offices from which Application Form can be purchased Appendix-III
- (d) Special Instructions for Objective Type Tests Appendix-IV
- (e) Special Instructions for Conventional Type Tests Appendix-V
- (f) Physical and Medical Standards Appendix-VI

(Kuldeep Kumar Saharawat)
Deputy Secretary
Union Public Service Commission

APPENDIX - I

SELECTION PROCEDURE/SCHEME AND SYLLABUS OF THE EXAMINATION

(A) Selection Procedure/Scheme: -

The Selection Procedure/Scheme of the Exam. will be as follows:

(i) Written Examination: The written examination to be conducted by Union Public Service Commission will be held on **9th October, 2011** and will comprise two papers. Paper I will be held from **10 A.M. to 12.00 Noon** and Paper II will be held from **2.00 P.M. to 5.00 P.M.**

Paper I : General Ability and Intelligence - 250 Marks

The questions in this paper will be of Objective (Multiple Answers) Type in which the questions will be set in English as well as Hindi.

Paper II : General Studies, Essay and Comprehension - 200 Marks

In this paper candidates will be allowed the option of writing the Essay Component in English or Hindi, but the medium of Precis Writing, Comprehension Components and other communications/language skills will be English only.

NOTE-I : Candidates should ensure that in Paper II they write the answers only in the medium allowed by the Commission for the different Components as mentioned above. No credit will be given for answers written in a medium other than the one allowed in the Paper. Candidates will be required to indicate the medium of Essay Component in the Attendance Lists and on the Answer Book. No credit will be given for the Essay Component if the candidate indicates a medium on the Attendance List and on the Answer Book other than the one in which he/she has written the Essay.

NOTE-II: There will be minimum qualifying marks separately in each Paper as may be fixed by the Commission in their discretion. Paper-I will be evaluated first and evaluation of Paper-II will be done only of those candidates who obtain the minimum qualifying marks in Paper-I.

(ii) Physical Standards/Physical Efficiency Tests and Medical Standards Tests

: Candidates who are declared qualified in the written examination will be summoned for Physical Standards/Physical Efficiency Tests and Medical Standards Tests. Those candidates who meet the prescribed Physical Standards, specified in **Appendix-VI**, will be put through the Physical Efficiency Tests as indicated below :

Physical Efficiency Tests (PET)

	Males	Females
(a) 100 Meters race	In 16 seconds	In 18 Seconds
(b) 800 Meters race	In 3 minutes 45 seconds	In 4 minutes 45 seconds
(c) Long Jump	3.5 Meters (3 chances)	3.0 Meters (3 chances)
(d) Shot Put (7.26 Kgs.)	4.5 Meters	—

Pregnancy at the time of PET will be a disqualification and pregnant female candidate will be rejected.

Medical Standards Tests, to check the standards specified in Appendix-VI, will be conducted only in respect of candidates who are declared qualified in the Physical Efficiency Test.

The Physical Standards/Physical Efficiency Tests and Medical Standards Tests will be conducted under the supervision of a Nodal Authority to be appointed by the Ministry of Home Affairs. These tests will be conducted at various centres to be notified after the results of the written examination.

Appeals will be entertained only against the Medical Standards Tests and will have to be made to the Appellate Authority designated by the Ministry of Home Affairs within a period of 15 days from the date of declaration of the results of these tests.

(iii) Interview/Personality Test : Candidates who are declared qualified in the Medical Standards Tests, will be called for Interview/Personality Test to be

conducted by Union Public Service Commission. Candidates who are declared medically unfit but allowed to appear before the "Review Medical Board" on their appeal by the Appellate Authority will be called for Interview/Personality Tests provisionally. The Interview/Personality Test will carry **150 Marks**.

Candidates who are short-listed for Interview/Personality Test, including those short-listed for Interview/Personality Test provisionally will be issued a Detailed Application Form (DAF) in which among other things, they will be required to indicate their preference of Forces. As female candidates are eligible for appointment to CRPF, CISF and SSB only, they will be required to indicate their preference for CRPF, CISF and SSB only.

(iv) Final Selection / Merit : The merit list will be drawn on the basis of marks obtained by the candidates in the Written Examination and Interview/Personality Test.

(B) Syllabi of the Written Papers:-

Paper I : General Ability and Intelligence

The objective type questions with multiple choices in this paper will broadly cover the following areas:

1. General Mental Ability

The questions will be designed to test the logical reasoning, quantitative aptitude including numerical ability, and data interpretation.

2. General Science

The questions will be set to test general awareness, scientific temper, comprehension and appreciation of scientific phenomena of everyday observation including new areas of importance like Information Technology, Biotechnology, Environmental Science.

3. Current Events of National and International Importance:

The questions will test the candidates' awareness of current events of national and international importance in the broad areas of culture, music, arts, literature, sports, governance, societal and developmental issues, industry, business, globalisation, and interplay among nations.

4. Indian Polity and Economy:

The questions shall aim to test candidates' knowledge of the Country's political system and the Constitution of India, social systems and public administration, economic development in India, regional and international security issues and human rights including its indicators.

5. History of India

The questions will broadly cover the subject in its social, economic and political aspects. This shall also include the areas of growth of nationalism and freedom movement.

6. Indian and World Geography:

The questions shall cover the physical, social and economic aspects of geography pertaining to India and the World.

Paper II : General Studies, Essay and Comprehension

Part-A – Essay questions which are to be answered in long narrative form either in Hindi or English totalling 80 Marks. The indicative topics are modern Indian history especially of the freedom struggle, geography, polity and economy, knowledge of security and human rights issues, and analytical ability.

Part-B – Comprehension, précis writing, other communications/language skills – to be attempted in English only (Marks 120) – The topics are Comprehension passages, précis writing, developing counter arguments, simple grammar and other aspects of language testing.

APPENDIX - II(A)

INSTRUCTIONS TO THE CANDIDATES FOR FILLING ONLINE APPLICATIONS

Candidates are required to apply Online using the Website <http://www.upsconline.nic.in>

Salient Features of the system of Online Application Form are given hereunder:

Detailed instructions for filling up Online applications are available on the abovementioned Website.

Candidates will be required to complete the Online Application Form containing two stages viz. Part-I and Part-II as per the instructions available in the abovementioned site through drop down menu.

The candidates applying Online are required to pay a reduced fee of

Rs.100/- (Rupees One Hundred only) [excepting Female/SC/ST candidates who are exempted from payment of fee] either by remitting the money in any branch of SBI by cash, or by using net banking facility of SBI or by using any Visa/Master Credit/Debit Card.

Before start filling up on Online Application, a candidate must have his/her **photograph and signature duly scanned in the .jpg format** in such a manner that each file should not exceed 40 KB each.

The Online Application (Part I and II) can be filled from **18th June, 2011 to 18th July, 2011 till 11.59 p.m.**, after which link will be disabled.

APPENDIX - II(B)

GENERAL INSTRUCTIONS/GUIDELINES FOR THE CANDIDATES OF SPECIFIED REMOTE AREAS (MENTIONED IN PARA 6) WHO WISH TO APPLY OFFLINE

1. Candidates must use **only the new Common Application Form (Form-E) for UPSC Examinations (Cost Rs.30/-) based on OMR entries supplied with the Information Brochure purchased from any of the designated Head Post Offices/Post Offices listed in Appendix III.** Form should be purchased from designated Post Offices only and not from any other agency. Candidates must use the Form supplied with the Information Brochure only and **they should in no case use photocopy/reproduction/ unauthorisedly printed copy of the Form.** The Form will **NOT** be supplied by the Commission's office.

2. The Application Form must be filled in by the candidates in their own handwriting. Since this Form will be processed on computerised machines, candidates should **exercise due care in handling and filling up the Application Form.** They should use **black ball point pen only to darken the circles. For writing also, they should use black ball point pen only.**

Since the entries made by the candidates by darkening the circles only will be taken into account while processing the applications on computerised machines, they should make these entries very carefully and accurately.

3. Candidates should ensure that the signatures appended by them in all the places viz. in their Application Form, Attendance List etc. and in all the correspondence with the Commission, should be identical and there should be no variation of any kind. If any variation is found in the signatures appended by him/her at different places, his/her candidature will be liable to be cancelled by the Commission.

4. No change in the entries made in original Application Form will be allowed under any circumstances.

5. The candidates are advised in their own interest to **ensure that the applications reach the Commission's Office on or before the closing date.** Applications received in the Commission's Office after the closing date will not be considered.

6. While filling in his/her Application Form, the candidate should carefully decide about his/her choice for the centre for the examination. More than one application from a candidate giving different centres will not be accepted in any case. Even if a candidate sends more than one completed application, the Commission will accept only one application at their discretion and the Commission's decision in the matter shall be final.

7. On the Acknowledgement Card, the candidates should write their Application Form No. (as printed below the bar code on the Form) and the name of examination viz. "Central Police Forces (Assistant Commandants) Examination, 2011". They should also write clearly and legibly their mailing address on the Acknowledgement Card. A postage stamp of Rs.6/- (Rupees Six only) should be affixed on the card. The Acknowledgement Card should not be stapled or pinned or tagged or pasted with the Application Form.

Eligibility Conditions (in brief)

(a) Age limits:

Candidate born not earlier than 2nd August, 1986 and not later than 1st August, 1991 only are eligible to apply/appear. (Upper age limit relaxable for SCs/STs. OBCs and certain other categories as specified in Para 3(III) of Notice).

(b) Sex: Both Male and Female candidates are eligible for CRPF, CISF and SSB. Only Male candidates are eligible for BSF and ITBP.

(c) Educational Qualifications:

A candidate must hold a Bachelor's degree of a University incorporated by an Act of the Central or State Legislature in India or other educational institutions established by an Act of Parliament or declared to be deemed as a University under Section-3 of the University Grant Commission Act, 1956 or possess an equivalent qualification. [Para 3(IV) of Notice].

(d) Fee:

Rs.200/- (Rupees Two Hundred only) for candidates of Specified Remote Areas applying Offline.

No fee for Female/SCs/STs only. (Ref. Para 4 of Notice).

Instructions to candidates of Specified Remote Areas applying Offline by filing up the Application Form [Form-E] for the CENTRAL POLICE FORCES (ASSISTANT COMMANDANTS) EXAMINATION, 2011.

Important: Only black ball-point pen shall be used for filling up this form.

Side 1 of Application Form

Column 1: Examination for which applying (if eligible)

Write the name of Examination as CENTRAL POLICE FORCES (ASSISTANT COMMANDANTS) EXAMINATION (in English capital letters only).

Write the year of Exam as 2011

Darken the circles 10 as Examination Code

Column 2: Name of the candidate

For filing up this column, first write in the boxes your full name (in English capital letters) exactly as recorded in your Matriculation/High School/Secondary or equivalent examination certificate. Write a single letter in a box. Leave a box blank between any two parts of the name. Then darken the corresponding circle below each letter. Do not darken a circle below a blank box. Do not use any prefix such as Shri, Kum., Dr. etc with your name.

Column 3: Date of Birth

Darken the appropriate circles for the day, month and the last two digits of the year of your birth as recorded in your Matriculation/High School/Secondary or equivalent examination certificate.

Column 4: Gender

Darken appropriate circle applicable in your case.

Column 5: Nationality

Darken appropriate circle applicable in your case.

Column 6: Marital Status

Darken appropriate circle applicable in your case.

Column 7: Central Recruitment Fee Stamp

Fee to be paid for the Central Police Forces (Assistant Commandants) Examination, 2011 is Rs.200/- (Rupees Two Hundred only). All Female/SC/ST candidates are not required to pay any fee.

Fee is payable only through Central Recruitment Fee Stamp (Not postage stamps). No other mode of payment is acceptable. Obtain only one single CRF Stamp of requisite denomination from the post office and paste it firmly within the box. After pasting the CRF Stamp on the form, get it cancelled from the post office of purchase in the space provided.

Do not staple the CRF Stamp.

Column 8: Father's Name

Write your father's name (in English capital letters). Write a single letter in each box, Leave a box blank between any two parts of the name. Do not use any prefix such as Mr, Shri, Dr. etc.

Column 9: Mother's Name

Write your mother's name (in English capital letters). Write a single letter in each box, Leave a box blank between any two parts of the name. Do not use any prefix such as Mrs., Smt., Dr. etc.

Column 10: Examination Centre Code

Choose the correct Examination Centre code from the list given below where you wish to appear in Central Police Forces (Assistant Commandants) Examination, 2011. Then darken the appropriate circles.

List of Centres for Central Police Forces (Assistant Commandants) Examination and their Codes:

Centre	Code	Centre	Code	Centre	Code
Agartala	45	Gangtok	42	Panaji (Goa)	36
Ahmedabad	01	Hyderabad	10	Patna	15
Aizawal	47	Imphal	44	Port Blair	37
Allahabad	02	Itanagar	48	Raipur	49
Bangalore	03	Jaipur	11	Ranchi	41
Bareilly	54	Jammu	34	Sambalpur	53
Bhopal	04	Jorhat	46	Shillong	16
Chandigarh	35	Kochi	24	Shimla	17
Chennai	12	Kohima	43	Srinagar	18
Cuttack	07	Kolkata	06	Thiruvananthapuram	19
Dehradun	14	Lucknow	26	Tirupati	50
Delhi	08	Madurai	40	Udaipur	52
Dharwar	39	Mumbai	05	Vishakhapatnam	51
Dispur	09	Nagpur	13		

Column 11: Educational Qualification Code

Choose the correct Educational Qualification code from the table given below and then darken the appropriate circles applicable in your case.

Code	Educational Qualification
01	If you have already passed the degree or equivalent examination.
02	If you are appearing/have appeared at the final year degree or equivalent examination.

Column 12: Age Relaxation Code

If claiming age relaxation, choose the correct category code from the table given below and darken the appropriate circles applicable in your case.

CATEGORY - CODES FOR CLAIMING AGE RELAXATION.

[Refer Para 3(III)(b) of Notice]

Code	Category	Extent of Age Relaxation Permissible
No.		
01	SC and ST	5 years
02	OBC	3 years
03	Ex-Servicemen/Civilian Central Government Servants	5 years
04	Ex-Servicemen/Civilian Central Government Servants + SC/ST Servants	10 years
05	Ex-Servicemen/Civilian Central Government Servants + OBC	8 years
06	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1st January, 1980 to 31st December, 1989.	5 years
07	Candidates who had ordinarily been domiciled in the State of J&K (as against Code No.15) + SC/ST	10 years
08	Candidates who had ordinarily been domiciled in the State of J&K (as against Code No.15) + OBC	8 years

Column 13: Remote Area Code

If you are residing in a remote area specified in Para 6 of the Notice of the Examination, choose the relevant code from the table given below and darken the appropriate circles.

AREA CODE FOR REMOTE AREAS

Area	Code	Area	Code
Assam	01	Sikkim	08
Meghalaya	02	Jammu & Kashmir	09
Arunachal Pradesh	03	Lahaul and Spiti District and	10
Mizoram	04	Pangi Sub-Division of Chamba	
Manipur	05	District of Himachal Pradesh	
Nagaland	06	Andaman & Nicobar Islands	11
Tripura	07	Lakshadweep	12

N.B.: Candidates residing in a remote area specified in the Notice of the Examination are entitled to one week's additional time for submission of Offline Application Form by post/speed post only.

Column 14: Amount of Fee Paid

If you have paid the requisite fee, darken circle against the relevant denomination; or

If you have not paid the fee and are claiming fee exemption as Female or SC/ST candidate, darken the circle against Fee exempted.

N.B.: Fee is payable only in the form of Central Recruitment Fee Stamp, as per instructions against Column 7.

Column 15: Community

Darken the appropriate circle against the community to which you belong.

Note 1: Candidates belonging to OBCs but coming in the Creamy Layer and thus not being entitled to OBC reservation, should indicate their Community as General Category.

Note 2: Candidates not belonging to SC, ST, OBC communities should darken circle against General Category and not leave it blank.

Note 3: No change in the community status indicated by a candidate in his/her Application Form for the examination will ordinarily be allowed by the Commission at a subsequent stage.

Column 16: Minority status

If you belong to any of the specified minorities (Muslim / Christian / Sikh / Buddhist / Zoroastrian), darken the appropriate circle applicable in your case.

Column 17: Physically Challenged

As physically handicapped candidates are not eligible for Central Police Forces (Assistant Commandants) Examination, this column is not required to be filled by the candidates for this examination. You should, therefore, leave this column blank.

Column 18: Address

Write your complete mailing address including your name in English capital letters within the box provided for the purpose. Also write the PIN Code in the box provided. Write with **black ball point pen** only. Do not write outside the box. Please note that this address will be photocopied 'as such, in all letters to be sent to you and therefore, it should be very clearly and legibly written.

Column 19: Photograph and signature.

Paste firmly, in the space provided, your recent photograph of 3.5 cm. x 4.5 cm. size (preferably black & white) with **your Name and Date of Birth printed on it. Do not staple the photograph. Photograph should neither be signed by you nor should it be got attested. Also append your signature in black ball point pen within the box provided below the space for photograph.**

Side 2 of Application Form Columns 20 to 24 :

Candidates applying for Central Police Forces (Assistant Commandants) Examination are not required to fill any of these columns. They should, therefore, leave these columns blank.

Columns 25 : For Central Police Forces (Assistant Commandants) Examination:**(i) Medium of Examination for Essay component of Paper II for Central Police Forces (Assistant Commandants) Examination:**

Darken the appropriate circle against the medium of examination for Essay component.

(ii) Ex-Servicemen:

If you are Ex-Servicemen, darken circle against 'Yes' or otherwise 'No'.

Columns 26 to 27 :

Candidates applying for Central Police Forces (Assistant Commandants) Examination are not required to fill any of these columns. They should, therefore, leave these columns blank.

Column 28: Declaration

The candidate must read the declaration carefully before signing and then sign.

Column 29: Write your name in English Capital letters in the box provided for the purpose.

Column 30: Signature of candidate

Make your usual signature in **black ball point pen** within the box provided. your signature must not overflow or touch the border of the box provided. **Do not merely write your name in capital letters in place of signature. Unsigned applications will be summarily rejected.**

Also write the place and date of signing the form in the space provided for these purposes.

Column 31: Write your telephone number with STD code in the box provided.

Column 32: Write your mobile number in the box provided.

Column 33: Write your e-mail ID in the box provided.

VERIFY THE FOLLOWING BEFORE MAILING THE APPLICATION

1. That you have used the New Common Application Form for UPSC Examinations (Form-E) purchased from the designated Head Post Offices/ Post Offices only costing Rs.30/-.
2. That you have filled in all the relevant columns of the application form by blackening the appropriate circles (1 to 16, 18, 19,25 and 28 to 33).
3. That you have affixed your recent photograph with your Name & Date of Birth printed on it (unsigned and unattested) in column 19 of the Application Form.
4. That in case you are required to pay fee, you have pasted a Central Recruitment Fee Stamp of requisite denomination in column 7 of the Application Form and have got it cancelled from the Post Office of issue.
5. That you have signed in box provided below column 19 and in the space provided in column 30 of the Application Form.
6. That you have filled the Acknowledgement Card i.e. written your Application Form No. in the space provided and written your address legibly.
7. That you have affixed a Rs.6/- (Rupees Six only) postage stamp on the Acknowledgement Card.
8. That only one Application Form and one Acknowledgement Card is being mailed in the envelope supplied to you with the Brochure **and no other enclosure is attached herewith.**
9. That you have written the name of the examination viz., **“Central Police Forces (Assistant Commandants) Examination, 2011”** on the envelope meant for despatch of Application Form and Acknowledgement Card.

APPENDIX - III**LIST OF HEAD POST OFFICES/POST OFFICES WHERE UPSC APPLICATION FORMS ARE AVAILABLE**

Andhra Pradesh Circle : Hyderabad GPO, Hyderabad Jubilee, Kachiguda Stn., Khairatabad, Secunderabad, Trimulgherry, Adilabad, Anantapur, Arundelpet (Guntur), Chittoor, Cuddapah, Eluru, Kakinada, Karimnagar, Khammam, Kurnool, Machilipatnam, Mahboobnagar, Medak, Nalgonda, Nellore, Nizamabad, Ongole, Srikakulam, Vizianagaram, Vijayawada, Vikarabad, Visakhapatnam, Warangal.

Assam Circle : Guwahati, Barpeta, Dhubri, Dibrugarh, Diphu, Golaghat, Hailakandi, Jorhat, Karimganj, Kokrajhar, Mangaldoi, Nagaon, Nalbari, North Lakhimpur, Sibsagar, Silchar, Tezpur, Tinsukia.

Bihar Circle : Patna, GPO, Bankipur, Arrah, Aurangabad, B. Deoghar, Bokaro Steel City, Banka, Battiah, Begusarai, Bhagalpur, Biharsharif, Buxar, Chaibasa, Chapra, Daltonganj, Darbhanga, Dhanbad, Dumka, Gaya, Giridih, Gopalganj, Gumla, Hajipur, Hazaribagh, Jamshedpur, Katihar, Madhubani, Motihari, Munger, Muzaffarpur, Nawada, Purnea, Ranchi, Saharsa, Samastipur, Sasaram, Sitamarhi, Siwan.

Delhi Circle : Delhi GPO, New Delhi, Indra Prastha, Ramesh Nagar, Sarojini Nagar, Lodi Road, Krishna Nagar, Ashok Vihar, Parliament Street, UPSC PO.

Gujarat Circle : Gandhinagar, Ahmedabad, Amreli, Anand, Bharuch, Bhavnagar, Bhuj, Dahod, Godhra, Himatnagar, Jamnagar, Junagadh, Kheda, Mehesana, Navrangpura, Navsari, Palanpur, Patan, Porbandar, Rajkot, Revdi Bazar, Surat, Surendranagar, Valsad, Vadodara.

Haryana Circle : Ambala GPO, Ambala City , Bahadurgarh, Bhiwani, Faridabad , Gurgaon, Hissar, Jind, Karnal, Kurukshetra, Narnaul, Panipat, Rohtak, Sirsa, Sonapat.

Himachal Pradesh Circle : Shimla, Bilaspur, Chamba, Hamirpur, Kangra, Keylong, Kulu, Mandi, Nahan, Recong Peo, Solan, Una.

Jammu & Kashmir Circle : Srinagar , Anantnag, Baramulla, Jammu , Kathua, Leh, Rajouri, Udhampur, Gandhi Nagar HO, Janipur, Jammu Cantt., Samba.

Karnataka Circle : Bangalore GPO, Bangalore City, Basavangudi, HAL II Stage, Jayanagar, R.T. Nagar, Bagalkot, Raichur, Rajajinagar, Belgaum Bellary, Bidar, Bijapur, Chikmagalur, Chitradurga, Devengere, Dharwad, Gadag, Gulbarga, Hassan, Haveri, Hubli, Karwar, Kolar, Madikere, Mandya, Mangalore, Manipal, Mysore, Nanjagud, Shimoga, Sirsi, Tumkur, Udupi.

Kerala Circle : Trivandrum, Alleppey (Alappuzha), Calicut, Cannanore, Ernakulam, Kalpetta, Kasargod, Kattappana, Kottayam, Malappuram, Palghat, Pathanamthitta, Quilon, Trichur, Kavaratti, (Lakshadweep).

Madhya Pradesh Circle : Bhopal GPO, Bilaspur, Ambikapur, Balaghat, Betul, Bhind, Jhatarpur, Chhindwara, Damoh, Dewas, Dhar, Durg, Guna, Hoshangabad, Indore, Jabalpur, Jagdalpur, Jhabua, Khandwa, Khargone, Lashkar, Mandla, Mandasaur, Morena, Narsinghpur, Neemuch, Raigarh, Raipur, Raisen, Rajgarh (Biora), Rajnandgaon, Ratlam, Rewa, Sagar Cantt., Satna, Sehore, Seoni, Shahdol, Shajapur, Shivpuri, Sidhi, Tikamgarh, Ujjain, Vidisha.

Maharashtra Circle : Mumbai GPO, Andheri, Borivili, Chembur, Chinchbunder, Dadar, Girgaon, Kalbadevi, Mahim, Mandvi, Mumbai Central, Ahmednagar, Akola, Alibag, Amrabati, Aurangabad, Beed, Bhandara, Buldhana, Chandrapur, Dhule, Jalgaon, Jalna, Karad, Kolhapur, Latur, Nagpur, GPO, Nanded, Nasik, Osmanabad, Parbhani, Pune, Ratnagiri, Sangli, Satara, Sawantwadi, Solapur, Thane, Wardha, Yeotmal, Margaon (Goa), Panaji (Goa).

North East Circle : Agartala, Aizwal, Dharmanagar, Imphal, Itanagar, Kohima, Radhakishorepur, Shillong, Tura.

Orissa Circle : Bhubaneswar GPO, Angul, Bolangir, Balasore, Bargarh, Baripada, Berhampur, Bhadrak, Bhawanipatna, Cuttack GPO, Dhenkanal, Jagatsinghpur, Jajpur, Jeypore (K), Jharsuguda, Kendrapara, Keonjhar, Koraput, Nayagarh, Parlahemundi, Phulbani, Puri, Rayagada, Sambalpur, Sundargarh.

Punjab Circle : Amritsar , Bhatinda, Faridkot, Ferozepur, Gurdaspur, Hoshiarpur, Jalandhar City , Kapurthala, Ludhiana , Moga, Patiala , Ropar, Sangrur, Chandigarh .

Rajasthan Circle : Jaipur GPO, Jawahar Nagar, Shastri Nagar, Ajmer, Alwar, Banswara, Baran, Barmer, Bharatpur, Bhilwara, Bikaner, Bundi, Chittorgarh, Churu, Dausa, Dholpur, Dungarpur, Hanumangarh, Hindaun, Jaisalmer, Jalore, Jhalwar, Jhunjhunu, Jodhpur, Kankroli, Kota, Nagaur, Pali Marwar, Sawaimadhopur, Shastri Circle Udaipur, Sikar, Sirohi, Sriganganagar, Tonk.

Tamil Nadu Circle : Chennai GPO, Anna Road, St. Thomas Mount, T. Nagar, Bodinayakanur, Chengalpattu, Chidambaram, Coimbatore, Cuddalore, Dharmapuri, Dindigul, Erode, Kanchipuram, Karur, Madurai, Nagapattinam, Nagercoil, Namakkal, Pudukottai, Ramanathapuram, Salem, Sivagangai, Tambaram, Thanjavur, Thiruvannamalai, Tiruchirappalli, Tirunelveli, Tiruvallur, Tiruvayur, Turaiyur, Tuticorin, Udhamandalam, Vellore, Villupuram, Virudhunagar, **Puducherry.**

Uttar Pradesh Circle : Lucknow, Lucknow Chowk, Agra, Akbarpur, Aligarh, Allahabad, Allahabad Katchery, Almora, Auraiya, Azamgarh, Bahraich, Ballia, Balrampur, Banda, Bansi, Barabanki, Bareilly, Basti, Bijnor, Budaun, Bulandshahr, Dehradun, Deoria, Dhampur, Etah, Etawah, Faizabad, Fatehgarh, Fatehpur, Firozabad, Ghaziabad, Ghazipur, Gonda, Gopeshwar, Gorakhpur, Haldwani, Hamirpur, Hardoi, Jaunpur, Jhansi, Kanpur, Kheri, Lalitpur, Mainpuri, Mathura, Mau, Meerut, Mirzapur, Moradabad, Muzaffarnagar, Nainital, Orai, Pauri, Padrauna, Pilibhit, Pithoragarh, Pratapgarh, Rai Bareilly, Rampur, Roorkee, Saharanpur, Shahajahanpur, Sitapur, Sultanpur, Tehri, Unnao, Varanasi.

West Bengal Circle : Kolkata (Calcutta) GPO, Alipore, Barabazar, Belegghata, Belghoria, Cassipore, Park Street, Tollygunge, Balurghat, Bankura, Barasat, Berhampore, Burdwan, Chinsurah, Cooch Behar, Darjeeling, Howrah, Jalpaiguri, Krishnagar, Malda, Midnapore, Purulia, Suri, Siliguri, Port Blair (**Andaman & Nicobar Islands**), Gangtok (**Sikkim**).

Selected Field Post offices through 1 Central Base Post Office (CBPO), 56 APO ; 2 CBPO (99 APO)

**APPENDIX - IV
SPECIAL INSTRUCTIONS TO CANDIDATES FOR
OBJECTIVE TYPE TESTS**

1. Articles permitted inside Examination Hall

Clip board or hard board (on which nothing is written), a good quality H.B. pencil for making responses on the Answer Sheet, eraser, pencil sharpener and a pen containing blue or black ink. Answer Sheet and sheet for rough work will be supplied by the Invigilator.

2. Articles not permitted inside Examination Hall

Do not bring into the Examination Hall any article other than those specified above, e.g., books, notes, loose sheets, electronic or any other type of calculators, mathematical and drawing instruments, Log Tables, stencils of maps, slide rules, Test Booklets and rough sheets pertaining to earlier session(s), pager, cellular phone etc.

Mobile phones, pagers or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail disciplinary action including ban from future examination.

Candidates are advised in their own interest not to bring any of the banned item including mobile phones/pagers to the venue of the examination, as arrangement for safekeeping can not be assured.

3. Penalty for Wrong Answer

THERE WILL BE PENALTY (NEGATIVE MARKING) FOR WRONG ANSWERS MARKED BY A CANDIDATE IN THE OBJECTIVE TYPE QUESTION PAPERS.

(i) There are four alternatives for the answer to every question. For each question for which a wrong answer has been given by the candidate, **one third (0.33)** of the marks assigned to that question will be deducted as penalty.

(ii) If a candidate gives more than one answer, it will be treated as a **wrong answer** even if one of the given answer happens to be correct and there will be same penalty as above for that question.

(iii) If a question is left blank i.e. no answer is given by the candidate, there will be **no penalty** for that question.

4. Unfair means strictly prohibited

No candidates shall copy from the papers of any other candidate nor permit his/her papers to be copied nor give nor attempt to give nor obtain nor attempt to obtain irregular assistance of any description.

5. Conduct in Examination Hall

No candidate should misbehave in any manner or create disorderly scene in the Examination Hall or harass the staff employed by the Commission for the conduct of the examination. Any such misconduct will be severely penalised.

6. Answer Sheet particulars

(i) Write in ink or ball point pen your Centre and subject followed by test booklet series (in bracket), subject code and roll number at the appropriate space provided on the answer sheet at the top. Also encode (in pencil) your booklet series (A, B, C or D, as the case may be), subject code and roll number in the circles provided for the purpose in the answer sheet. The guidelines for writing the above particulars and for encoding the above particulars are given in Annexure. In case the booklet series is not printed on the test booklet or answer sheet is un-numbered, please report immediately to the Invigilator and get the test booklet/answer sheet replaced.

(ii) All corrections and changes in writing the roll number must be initiated by the candidates as well as by the Invigilator and countersigned by the Supervisor.

(iii) Immediately after commencement of the examination please check that the test booklet supplied to you does not have any unprinted or torn or missing pages or items etc. If so, get it replaced by a complete test booklet of the same series and subject.

7. Do not write your name or anything other than the specific items of information asked for, on the answer sheet/test booklet/sheet for rough work.

8. Do not fold or mutilate or damage or put any extraneous marking in the Answer Sheet. Do not write anything on the reverse of the answer sheet.

9. Since the answer sheets will be evaluated on computerized machines, candidates should exercise due care in handling and filling up the answer sheets.

They should use HB pencil only to darken the Circles. For writing in boxes, they should use blue or black pen. Since the entries made by the candidates by darkening the circles will be taken into account while evaluating the answer sheets on computerized machines, they should make these entries very carefully and accurately.

10. Method of marking answers

In the "Objective Type" of examination, you do not write the answers. For each question (hereinafter referred to as "Item") several suggested answers (hereinafter referred to as "Responses") are given. You have to choose one response to each item.

The question paper will be in the Form of Test Booklet. The booklet will contain item bearing numbers 1, 2, 3 etc. Under each item. Responses marked (a), (b), (c), (d) will be given. Your task will be to choose the correct response. If you think there is more than one correct response, then choose what you consider the best response.

In any case, for each item you are to select only one response. If you select more than one response, your response will be considered wrong.

In the Answer Sheet, Serial Nos. from 1 to 160 are printed. Against each numbers, there are circles marked (a), (b), (c) and (d). After you have read each item in the Test Booklet and decided which one of the given responses is correct or the best, **you have to mark your response by completely blackening with HB pencil to indicate your response. Ink should not be used for blackening the circle on the Answer Sheet.**

For example, if the correct answer to item 1 is (b), then the circle containing the letter (b) is to be completely blackened with pencil as shown below :-

Example : (a) (c) (d)

To change a wrong marking, erase it completely and re-mark the new choice.

11. Signature on Attendance List

You are required to write the serial number of the Answer Sheet and Test Booklet and Series of Test Booklet issued to you on the Attendance List and to sign in

appropriate column against your name. Any change or correction in these particulars should be authenticated by the candidate by putting his signatures.

12. Please read and abide by the instructions on the cover of Test Booklet. If any candidate indulges in disorderly or improper conduct, he/she will render himself/herself liable for disciplinary action and/or imposition of a penalty as the Commission may deem fit.

Important : Candidates must fill in the Answer Sheet/Mark the responses in their own hand.

ANNEXURE

HOW TO FILL IN THE ANSWER SHEET OF OBJECTIVE TYPE TESTS IN THE EXAMINATION HALL

Please follow these instructions very carefully. You may note that since the answer sheets are to be evaluated on machine, any violation of these instructions may result in reduction of your score for which you would yourself be responsible.

Before you mark your responses on the Answer Sheet, you will have to fill in various particulars in it.

As soon as the candidates receives the Answer Sheet, he/she should check that it is numbered at the bottom. If it is found un-numbered he/she should at once get it replaced by a numbered one.

You will see from the Answer Sheet that you will have to fill in the top line, which reads thus :

Write in Ink/स्याही से लिखें

केन्द्र	विषय	विषय कोड	अनुक्रमांक
Centre	Subject	S. Code	Roll Number

If you are, say, appearing for the examination in Delhi Centre for the General Studio Paper* and your Roll No. is 081276 and your test booklet series is 'A', you should fill in thus, using ink or ball point pen.

*This is just illustrative and may not be relevant to the Examination Concerned.

Write in Ink/स्याही से लिखें

केन्द्र	विषय	विषय कोड	अनुक्रमांक
Centre Delhi	Subject General Studies (A)	S. Code 9 9	Roll Number 0 8 1 2 7 6

You should write in ink or ball point pen the name of the centre and subject in English or Hindi.

The test Booklet Series is indicated by Alphabets A, B, C or D at the top right hand corner of the Booklet.

Write your Roll Numbers exactly as it is in your Admission Certificate in ink in the boxes provided for this purpose. Do not omit any zero(s) which may be there.

The next step is to find out the appropriate subject code from the Time Table. Now encode the Test Booklet Series, Subject Code and the Roll Number in the circles provided for this purpose. Do the encoding with H.B. Pencil. The name of the Centre need not be encoded.

Writing and encoding of Test Booklet Series is to be done after receiving the Test Booklet and confirming the Booklet Series from the same.

For General Studies* paper of 'A' Test Booklet Series you have to encode the subject code, which is 99. Do it thus.

पुस्तिका क्रम (ए)	विषय	9	9
Booklet Series (A)	Subject	9	9
●	①	①	①
Ⓐ	②	②	②
Ⓑ	③	③	③
Ⓒ	④	④	④
Ⓓ	⑤	⑤	⑤
●	⑥	⑥	⑥
●	⑦	⑦	⑦
●	⑧	⑧	⑧
●	●	●	●

All that is required is to blacken completely the circle marked 'A' below the Booklet Series and below the subject code blacken completely the Circles for "9" (in the first vertical column) and "9" (in the second vertical column). You should then encode the Roll No. 081276. Do it thus similarly :

Important : Please ensure that you have carefully encoded your subject, Test Booklet series and Roll Number. If you make any mistake, erase it completely and re-mark correctly.

अनुक्रमांक	0	8	1	2	7	6
Roll Numbers	●	①	①	①	①	①
●	①	①	●	①	①	①
②	②	②	③	②	②	②
③	③	③	④	③	③	③
④	④	④	⑤	④	④	④
⑤	⑤	⑤	⑥	⑤	⑤	⑤
⑥	⑥	⑥	⑦	⑥	⑥	●
⑦	⑦	⑦	⑧	⑦	⑦	⑦
⑧	●	⑧	⑧	⑧	⑧	⑧
⑨	⑨	⑨	⑨	⑨	⑨	⑨

*This is just illustrative and may not be relevant to your Examination.

APPENDIX - V

SPECIAL INSTRUCTIONS FOR CONVENTIONAL TYPE OF PAPERS

1. Answers to be written in own hand

Write the answers in your own hand in ink. Pencil may be used for rough work.

2. Check Answer Book

The candidate must write his/her roll number (and not his/her name) only in the space provided for the purpose on every answer book used by him/her. Before writing in the answer book, please see that it is complete. In case there are any missing pages, it should be got replaced.

Do not tear out any pages from the Answer Book. If you use more than one Answer Book, indicate on the cover of first Answer Book the total number of Answer Books used. Do not leave any blank, unused spaces between answers. If such spaces are left, score them out.

3. Answers in excess of prescribed number will be ignored

The candidate must attempt questions strictly in accordance with the directions given on each question paper. If questions are attempted in excess of the prescribed number only the questions attempted first up to the prescribed number shall be valued and the remaining answers will be ignored.

4. Questions relating to precis should be attempted only on precis sheets to be supplied on demand by the Invigilators. Precis sheet, whether used or not, should be placed inside the answer books and fastened along with the additional answer book(s), if any. Candidates who fail to observe this instruction will be penalized. Do not write your roll number on these sheets.

5. Unfair means strictly prohibited

Do not copy from the papers of any other candidate nor allow your papers to be copied nor give nor attempt to give nor obtain nor attempt to obtain irregular assistance of any description. It will be the responsibility of every candidate to ensure that his/her answers are not copied by another candidate. Failure to do so will invite penalty, as may be awarded by the Commission for adoption of unfair means.

6. Conduct in Examination Hall

Do not misbehave in any manner or create disorderly scene in the examination hall or harass or bodily harm the staff deployed for the conduct of examination. You will be severely penalized if you attempt to do so.

7. Please read carefully and abide by the instructions printed on the Question Paper and on the Answer Book supplied in the Examination Hall.

APPENDIX - VI

PHYSICAL AND MEDICAL STANDARDS FOR THE CANDIDATE FOR THE POST OF ASSISTANT COMMANDANTS IN THE CENTRAL POLICE FORCES

APPENDIX-VI(A)

(1) Physical Standards :

The Minimum requirements for the candidate are as follows :

	Men	Women
Height	165 cm	157 cm
Chest (unexpanded)	81 cm (with 5 cm minimum expansion)	(Not applicable)
Weight	50 kg.	46 kg.

Moreover, the weight should be as per the height and age as mentioned in APPENDIX-VI(B).

(2) Medical Standards :

(a) Eye Sight :

	Better eye (Corrected Vision)	OR	Worse eye (Corrected Vision)
Distant Vision	6/6		6/12
	6/9		6/9
Near vision	J1 (corrected)		J2 (corrected)
Types of corrections permitted	Spectacles		
Limits of Refractive errors permitted	-4.00 D (including cylinder) Non-pathological myopia +4.00 D (including cylinder) Hypermetropia		
Colour Vision	High Grade		

Candidate should not have squint of any degree and should have high colour vision. The candidate will be tested for colour vision by Ishihara's test as well as Edridge-Green Lantern Test. Eyes should be bright, clear with no abnormality/disease. Movements of eyeballs should be full and free in all direction. In every case of Myopia, fundus examination should be carried out and the results should be recorded. Contact lenses or laser surgery is not allowed.

(b) Carrying angle :

Carrying angle should not be more than 15° for male and 20° for female.

(c) Ear :

i) Candidate should not have any degree of deafness or persistent ear discharge.
ii) Candidate should not have any other condition (congenital or acquired) like atresia of the meatus, exostosis, neoplasm which is causing obstruction of ear passage and should not have history or recurrent earache, tinnitus and vertigo.

(d) **Nose** : Candidate should not have DNS, atrophic rhinitis, tubercular ulceration, chronic sinusitis.

(e) **Neck** : Candidate should not have enlarged lymph nodes, thyroid or other swelling of neck, inability to extend the neck fully or any evidence of disease of spine or cervical vertebrae.

(f) **Teeth** : Candidate must possess sufficient number of sound teeth for efficient mastication. Candidate should not have severe pyorrhea.

(g) **Veneral Disease** : Candidate should not have active signs of clinical VD.

(h) **Chronic skin diseases** : Candidate should not have chronic skin diseases like Leprosy, chronic dermatitis, extensive Pityriasis Versicolor, psoriasis, SLE etc.

(3) General Standards :

- Speech should be without impediment i.e. no stammering.
- The candidate should not have any indication of chronic disease like TB, any type of arthritis, high blood pressure, Diabetes, Bronchial Asthma, any heart disease.
- Candidate should not have perceptible and visible glandular swelling anywhere in the body.
- Chest should be well formed, devoid of any abnormality like flat chest, pigeon chest, with rickety rosary defects. Heart and lungs should be sound.
- Limbs, hands and feet should be well formed and fully developed and there shall be perfect motion of all joints.
- Should not have any old/mal united fracture of bones.
- There should be free and perfect movements of all the joints.

h) Feet and toes should be well formed.

i) Should not have congenital malformation or defects.

j) Should not bear traces of previous acute or chronic disease pointing to any impaired constitution.

k) Candidate should have no disease of the genito urinary tract.

l) Candidate should have no inguinal, scrotal swelling, any type of Hernia.

m) (Only for male) Both the testicles are in the scrotum and of normal size.

n) The candidate must not have knock knees, flat foot, varicose veins.

o) They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.

(4) Candidate should not suffer from TACHYCARDIA (more than 100 pulse rate per minute) or BRADYCARDIA (less than 50 per minute).

(5) Candidate should not suffer from Hernia, hemorrhoids, condylomata prolapse rectum.

APPENDIX-VI(B)

MALE AVERAGE BODY WEIGHTS IN KILOGRAMS FOR DIFFERENT AGE GROUPS AND HEIGHTS

Height in CMs	Age in years			
	18-22	23-27	28-32	33-37
156	44-54	46-56	47-58	48-59
158	45-55	47-57	48.5-59.5	49.5-60.5
160	46-56	47.7-58.5	49.5-60.5	50.5-61.5
162	47-58	49-60	50.5-61.5	52-63
164	48-59	50-61	52-63.5	53-65
166	49.5-60.5	51.5-62.5	53-65	54.5-66.5
168	51-62	52.5-64.5	54.5-66.5	56-68
170	52-64	54-66	56-68	57.5-70.5
172	54-66	55.5-67.5	57-70	59-72
174	55-67	57-70	59-72	61-74.5
176	56.5-69	58.5-71.5	60.5-73.5	62-76
178	57.5-70.5	60-73	61.5-75.5	63.5-77.5
180	59-72	61-75	63.5-77.5	65.5-80
182	61-74.5	62.5-76.5	65-79	66.5-81.5
184	63-77	64.5-78.5	66.5-81.5	68.5-83.5
186	63.5-77.5	65.5-80.5	68-83	70-86
188	65-79	67.5-82.5	70-85.5	71.5-87.5
190	66-81	68.5-83.5	70.5-86.5	72.5-88.5

FEMALE AVERAGE BODY WEIGHTS IN KILOGRAMS FOR DIFFERENT AGE GROUPS AND HEIGHTS

Height in CMs	Age in years			
	18-22	23-27	28-32	33-37
148	34.5-42.5	37-45	38.5-47	39.5-48.5
150	36.5-44.5	37.5-45.5	39-48	40.5-49.5
153	38-46	39-48	41-50	42-51
155	38.5-47.5	40-49	41.5-50.5	43-52.5
158	40.5-49.5	42-51	43-53	44.5-54.5
160	41.5-50.5	43-52.5	44-54	45.5-54.5
163	43-52.5	44-54	46-56	47-57
165	44-54	45.5-55.5	47-58	48.5-59.5
168	45-55	47-57	48.5-59.5	49.5-60.5

The body weights are given in this chart corresponding to only certain heights (in cms). In respect of height in between, the principle of 'Average' may be utilised for calculating body weights.

For calculating average weight beyond the heights tabulated, 0.71 Kg for every one cm of increase or decrease in height may be added or subtracted respectively.